

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
APRIL 2021 MEETING**

The April 2021 Meeting of the Grant County Sanitary Sewer District was called to order on April 21, 2021, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Rodger Bingham, Danny Northcutt, Robert Worthington, and Leo Saylor. Also present were HR Director Ashley Dyer, Dianne Cook, Mr. Christopher Stewart and Mr. Benton Hanson of HMB Professional Engineers, Paul Harp, Brian Simpson, and Counsel Thomas R. Nienaber.

The first order of business was a presentation by Mr. Christopher Stewart and Mr. Benton Hanson, HMB Professional Engineers, regarding the availability of grants being offered through the Federal Stimulus package.

1. Mr. Stewart gave a report on current grant monies available through the COVID-19 Stimulus Package that has been recently adopted by the Federal Government. Mr. Stewart reported that while monies have been appropriated, specific regulations and guidelines regarding the allocation of the monies have not yet been finalized. He did report that a significant portion of the Stimulus Package funds are directed towards specific water and sewer projects. Recently, the Kentucky Legislature received \$250,000,000.00 in federal funding over and above the regular Stimulus Package funding. This \$250,000,000.00 payment is directed specifically at water and sewer projects. The monies available for these projects are “grants” which does not require repayment. Mr. Stewart again stated that while the funding is available, specific guidelines and regulations have not yet been adopted. Mr. Stewart did report that one known condition for receiving the grant monies is that it must be spent no later than 2024.

The next order of business was a review of the March 2021 Minutes as attached. After discussion, upon Motion of Danny Northcutt and second by Robert Worthington, it was unanimously,

“RESOLVED: that the March 2021 Minutes be and the same are hereby approved as amended.”

The next order of business was a review of the March 2021 Profit and Loss Statement and Warrants as attached. After discussion, upon motion of Rodger Bingham and second by Leo Saylor, it was unanimously,

“RESOLVED: that the March 2021 Profit and Loss Statement and Warrants, be and the same are hereby approved as attached.”

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

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1. Mr. Nienaber inquired as to the status of the Equalization Tank Project. Mr. Hanson reported that the Engineering Plans and Specifications have been finalized with the District. They are now going to be submitted to the Division of Water for approval sometime next week.
2. Mr. Nienaber inquired as to the status of the real estate conveyance from the City of Crittenden to the District for the Equalization Tank Project. Superintendent Simpson stated that the real estate has been surveyed and the Deed is awaiting Planning and Zoning approval. Once the conveyance plat is approved, the Deed will be signed by the City and forwarded to the District for signature and recording.
3. Mr. Nienaber gave a report on ADA compliance with the District website. Mr. Nienaber raised the issue of the District's compliance with the Americans With Disabilities Act (ADA). He reported that Ashley Dyer had inquired as to whether or not the District's website must be ADA compliant. This issue was raised in an insurance application which inquired as to whether or not the District's website was ADA compliant. Mr. Nienaber gave a brief report on the background of website compliance with ADA regulations. Unfortunately, there are no published guidelines which specifically state exactly what a compliant website must have. Ashley Dyer reported that she had contacted the District's IT provider. Ashley Dyer reported that the website was created several years ago. The website was developed "in-house", without professional guidance. Ashley Dyer reported that overall the District's website is generally in need of some professional input. Ashley Dyer reported that to professionally develop a website for the District with ADA "compliance" would cost approximately \$2,000.00 to \$4,000.00. If the District were to undertake that project, the Bullock Pen Water District's website would have to be updated as well. Commissioner Worthington indicated that before anything is undertaken, the District should obtain some quotes from other IT providers. Commissioner Bingham expressed concerns about "hackers". Dianne Cook and Ashley Dyer both reported that the District's current computer system is adequately protected. Commissioner Bingham and Chairman Givin both indicated that it was their opinion the District should wait before any decision is made.

The next order of business was a report by HMB Professional Engineers as follows:

1. Mr. Hanson reported on the status of the Equalization Tank Project.

The next order of business a report by Superintendent Simpson as follows:

District customers indicating that those within the City of Crittenden will be receiving a rate increase for trash collection. Chairman Givin stated that the notice should clearly

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1. Superintendent Simpson received from the City of Crittenden a trash collection ordinance increasing monthly rates to \$10.82 per month (see attached). Chairman Givin stated that Dianne Cook should immediately place a notice with the next billing cycle to Sewer indicate that the rate increase for trash collection is through the City of Crittenden and not the District. This trash collection rate increase will become effective as of July 1, 2021.
2. Superintendent Simpson reported that the 2011 Ranger pick-up truck currently being used by the District is in need of repair. Currently, the truck has 205,000 miles. Superintendent Simpson has inquired as to the cost of replacing the engine. The estimate he received is \$3,564.00. This used engine replacement would carry a 3-year warranty. Superintendent Simpson inquired as to whether or not the District should make the repairs or purchase a new truck. He reported that a new truck would be at least \$26,000.00. He reported that the 2011 Ranger is in very good shape other than the engine. A considerable discussion followed. Thereafter, upon motion of Danny Northcutt and second by Robert Worthington, it was unanimously,

“RESOLVED: that Superintendent Simpson have the 2011 Ranger pick-up truck repaired.”

3. Paul Harp reported that the District is once again experiencing low PH levels at the Wastewater Treatment Plant. With that condition being present, Mr. Harp is going to try a new soda ash chemical on a trial basis. He is confident that this new chemical treatment will resolve the PH issue. However, it will be an additional chemical cost for the District.

The next order of business was a report by Commissioner Saylor regarding grant availability from the City of Crittenden. Commissioner Saylor reported that the City of Crittenden is issuing \$3,000.00 grants (maximum), with 75% of that being forgiven for property improvement projects undertaken by businesses in the City. These are exterior projects only. Superintendent Simpson reported that he was contacted by the City to have the dead tree at the entrance to the District headquarters removed. He received a quote of \$2,200.00. Superintendent Simpson also reported that the parking lot at the District headquarters is in need of sealing and repairing. Commissioner Northcutt suggested that the District apply for a grant to either improve the driveway, or have the tree removed while the Bullock Pen Water District applies for a grant to fund the remaining project. Superintendent Simpson stated that he would do so.

The next order of business was a report by Dianne Cook and Ashley Dyer as follows:

1. Dianne Cook reported that the next meeting is scheduled for May 20, 2021.

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There being no further business to conduct, upon motion and second, the meeting was adjourned.

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BY: 

CHARLES GIVIN, CHAIRMAN

ATTEST:

  
DANNY NORTHCUTT, SECRETARY