

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
APRIL 2019 MEETING**

The April 2019 Meeting of the Grant County Sanitary Sewer District was called to order on April 18, 2019, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Rodger Bingham, Leo Saylor, Robert Worthington, and Danny Northcutt. Also present were Dianne Cook, HR Director Ashley Dyer, Superintendent William Catlett, Kerry Odle, HMB Professional Engineers, Inc., and Counsel Thomas R. Nienaber.

The first order of business was a review of the March 2019 Minutes. After discussion, upon Motion of Rodger Bingham and second by Danny Northcutt, it was unanimously,

“RESOLVED: that the March 2019 Minutes be and the same are hereby approved as attached.”

The next order of business was a review of the March 2019 Warrants and Profit and Loss Statement. After discussion, upon motion of Robert Worthington and second by Leo Saylor, it was unanimously,

“RESOLVED: that the March 2019 Warrants and Profit and Loss Statement, be and the same are hereby approved as attached.”

Commissioner Northcutt inquired about the chemical costs and the use of PAA as a substitute chemical treatment. Superintendent Catlett reported that the PAA test is no longer in effect. After several weeks of testing, Superintendent Catlett determined that the use of PAA was not cost effective. The District has returned to the use of its previous chemicals.

The next order of business was a report by Counsel Thomas R. Nienaber as follows:

1. Mr. Nienaber reported that the Cloud Invoice Agreement has been signed. He noted that there were several issues regarding the term of the Agreement. After dealing with the provider, a 23 month Agreement term was agreed upon.
2. Mr. Nienaber reminded everyone that the District now has been preapproved by the United States Department of Agriculture for submitting loan applications to Rural Development.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Kerry Odle.

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1. Mr. Odle reported that the supplier of the rotary fan press is in the process of scheduling a meeting with Superintendent Catlett for a demonstration of the equipment. A report will be filed by Mr. Odle once that demonstration is complete.
2. Chairman Givin reported that he has not yet scheduled a meeting with the City of Dry Ridge Mayor. He will attempt to schedule that meeting for next Tuesday or Wednesday. He would like Superintendent Catlett to attend. That meeting will be scheduled for the purpose of discussing line extensions to the mobile home parks on US Highway 25 and other matters.

The next order of business was a report by Superintendent Catlett as follows:

1. Superintendent Catlett reviewed with the Commissioners his Superintendent Report as attached.
2. Superintendent Catlett reported that 18 telemetry systems have been installed. An additional five should be in within the next week. He reported that the telemetry systems are being installed by District personnel. It takes approximately 2 to 2 1/2 hours per installation. The supplier of the telemetry systems charged \$600.00 per installation. The District personnel can accomplish an installation at a District cost of approximately \$175.00. This represents a major savings to the District.

Superintendent Catlett gave a detailed report on the operation of the telemetry systems. He reported that they are working very well. The telemetry systems are able to detect and notify District personnel of all types of issues that a visual inspection cannot begin to detect. The telemetry systems can notify District personnel of issues ranging from burned out light bulbs to breaches in seals, impeller issues, and the like. Overall, Superintendent Catlett believes that the telemetry systems over time will result in significant savings to the District. Particularly, Superintendent Catlett indicated that the telemetry systems will allow the District to realize significant electric utility savings and the life expectancy of a pump will be extended appreciably.

3. Superintendent Catlett and District personnel have been conducting water infiltration checks throughout the District system. He noted that Pin Hook Subdivision, & Sayers Street has had a high number of infiltration issues. In dealing with infiltration issues, Superintendent Catlett reported that several holes in the Vactor truck have been detected. Superintendent Catlett explained that the Vactor truck serves two purposes: (1) It serves a

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“jetter function” which allows for the flushing of clogged sewer lines; and (2) It serves a vacuuming function which allows for the clearing of lines, manholes, lift stations, etc. Superintendent Catlett reported the “jetter” function of the Vactor truck is permanently out-of-order. The “vacuum” function of the Vector truck is working satisfactorily. He reported that a “portable jetter” would cost approximately \$7,000.00. This would be a less expensive alternative than having the jetter function on the Vactor truck repaired or the purchase of a new Vactor truck. Superintendent Catlett reported that the current Vactor truck has several holes in the tanks. District personnel have been able to repair some of them. He reported that an adequate used Vactor truck could cost at least \$70,000.00. Rather than forego that expense, District personnel will continue to work with the current equipment. Overall, Superintendent Catlett reported that the District should retain its current Vactor truck and purchase a portable jetter pump. Superintendent Catlett indicated that he would investigate costs and report at the next meeting.

The next order of business was a report by Dianne Cook and Ashley Dyer as follows:

1. Ashley Dyer reported that the general liability insurance coverage is up for renewal. She reminded everyone that last year the District opted for a 3-year fixed rate premium on insurance coverage. The only increase in general liability insurance coverage this year will be approximately \$500.00 due to the addition of the new truck that was purchased. Otherwise, general liability insurance coverage this year will cost the same as last year.
2. Ashley Dyer has investigated the possibility of purchasing Surety Bonds for District personnel through Crawford Insurance. The current cost is approximately \$500.00 per person which is purchased through the Bullock Pen Water District. Ashley Dyer will investigate various costs for Surety Bonds and report at the next meeting.
3. Dianne Cook reported that the Bullock Pen Water District has scheduled its next monthly meeting for May 23, 2019. There being no objection, after motion and second, it was unanimously,

“RESOLVED: that the District’s next monthly meeting take place on Thursday, May 23, 2019.”

There being no further business to conduct, upon motion and second, the meeting was adjourned.

