

**MINUTES OF THE  
GRANT COUNTY SANITARY SEWER DISTRICT  
MARCH 2019 MEETING**

The March 2019 Meeting of the Grant County Sanitary Sewer District was called to order on March 21, 2019, at 3:00 p.m. at the District Headquarters, One Farrell Drive, Crittenden, Kentucky. Present at the meeting were the following: Chairman Charles Givin, and Commissioners, Rodger Bingham, Leo Saylor, and Danny Northcutt. Also present were Dianne Cook, Superintendent William Catlett, Kerry Odle, HMB Professional Engineers, Inc. Counsel Thomas R. Nienaber, HR Director Ashley Dyer, and Commissioner Robert Worthington were absent.

The first order of business was a review of the February 2019 Minutes. After discussion, upon Motion of Danny Northcutt and second by Rodger Bingham, it was unanimously,

“RESOLVED: that the February 2019 Minutes be and the same are hereby approved as attached.”

The next order of business was a review of the February 2019 Warrants and Profit and Loss Statement. After discussion, upon motion of Danny Northcutt and second by Leo Saylor, it was unanimously,

“RESOLVED: that the February 2019 Warrants and Profit and Loss Statement, be and the same are hereby approved as attached.”

Chairman Givin reported that he had attempted to schedule a meeting with Mr. Greg Brockman, City of Dry Ridge Mayor. Chairman Givin suggested that a meeting be scheduled with he, Bobby Burgess, and Commissioner Saylor to meet with the Mayor. One of the primary topics of discussion will be the District’s servicing of the mobile home parks on US 25 at Sherman. Chairman Givin will report on any developments with respect to that scheduling meeting.

The next order of business was a report by HMB Professional Engineers, Inc., Mr. Kerry Odle.

1. Mr. Odle reported that the District can service the 95 unit apartment complex scheduled for development on the Dietz property.
2. The 50 unit apartment complex scheduled for development on Violet Road was discussed. Mr. Odle reported that he will run the numbers to see if the District can handle that development without any further infrastructure improvements or upgrades.
3. Logan Murphy has reported on the development of a 3-story motel and restaurant on Case Lane. Kerry Odle reported that he would run the numbers on that proposed development to insure that the District has adequate infrastructure to service the project. Mr. Odle will report at the next meeting.

Grant County Sanitary Sewer District  
Minutes  
March 21, 2019

4. Kerry Odle will check into the rotary fan and report at the next meeting.

The next order of business was a report by Superintendent Catlett as follows:

1. Superintendent Catlett reviewed with the Commissioners his Superintendent Report as attached.
2. Superintendent Catlett reported on the progress of his survey of existing lift stations. Superintendent Catlett reported specifically on the Vincent and Russell lift stations. Mr. Odle stated that he would meet with Superintendent Catlett to do a more in depth survey on whether or not there are any lift stations that could be eliminated and report at the next meeting.
3. Superintendent Catlett reported that due to the recent severe rains over the past several months, he conducted his annual manhole inspections early this year. Overall, the inspections revealed issues with 12 to 20 manholes. Superintendent Catlett reported that he was introduced to a new product that could be injected into voids and holes in manholes for the purpose of providing a seal and, therefore, reducing water infiltration. This product costs approximately \$55.00 per tube. Superintendent Catlett used two tubes (total \$130.00) to conduct repairs on a trial basis. To date, they have repaired approximately 12 manholes. Superintendent Catlett is very excited about the efficiency of this product. He believes that the District has stopped approximately 89,000 gallons of water per day in infiltration. As an example, Superintendent Catlett reported that there is a lift station behind the Car Wash. He determined that there was approximately 10-15 gallons per minute of infiltration. After using this product, the infiltration has been stopped totally.
4. Superintendent Catlett reported that the telemetry system boxes have been delivered and they are currently being installed. Superintendent Catlett is very positive about these new telemetry systems and is looking forward to getting them installed and operational. As an example, a new telemetry system was installed at the Angela Drive lift station. Within 3 days he received an alarm that a seal had failed at this lift station. The telemetry system worked!
5. Superintendent Catlett reported that District personnel were called to Indian Hill Mobile Home Park for repairs. He noted that the previous invoice sent to Indian Hill Mobile Home Park to cover the exposed transmission line was paid.

Grant County Sanitary Sewer District  
Minutes  
March 21, 2019

The next order of business was a report by Dianne Cook as follows:

1. Amy Ruark of the Bullock Pen Water District gave a report to the Commissioners about the proposed purchase of a VIP WebPortal Software Program for use by the Bullock Pen Water District in charging its customers for credit card payments. Amy Ruark distributed information presented to the Bullock Pen Water District by Mr. Michael Brenner of Software Solutions. A copy of those materials is attached. Amy Ruark reported that the Bullock Pen Water District approved adoption of this program at its previous meeting. Amy Ruark reported that there could be substantial savings for the District if the District were to adopt this program as well. After considerable discussion, upon motion of Danny Northcutt and second by Leo Saylor, it was unanimously,

“RESOLVED: that the District purchase the VIP WebPortal Program from Software Solutions as outlined in the attached material.”

2. Dianne Cook reported that the next meeting is scheduled for April 18, 2019.

There being no further business to conduct, upon motion and second, the meeting was adjourned.

GRANT COUNTY SANITARY SEWER DISTRICT

BY:   
CHARLES GIVIN, CHAIRMAN

ATTEST:

  
DANNY NORTH CUTT, SECRETARY